



# Little Leigh Primary School

Shutley Lane, Little Leigh, Cheshire, CW8 4RN

## Friday 12th October 2018

Dear Parents/Carers,

### Welcome Mrs Betteley

I would like to extend a warm welcome to Mrs Julia Betteley who has joined our team as Office Manager. Mrs Betteley is enjoying working alongside Mrs Metcalfe in our school office and is settling into life at Little Leigh nicely. She is very much looking forward to building relationships with all stakeholders in the school community and bringing fresh ideas to our team.

The working pattern for the school office is as follows:

- Monday - 8.30 am - 12 noon: Mrs Betteley & Mrs Metcalfe  
12- 4.00pm: Mrs Metcalfe
- Tuesday - 8.30am - 4.00pm: Mrs Metcalfe
- Wednesday - 8.30am - 4.00pm: Mrs Betteley
- Thursday - 8.30am - 4.00pm: Mrs Betteley
- Friday - 8.30am - 4.00pm: Mrs Betteley

### Multi Academy Trust Update

As you may recall, Little Leigh Primary School is working very closely with four other schools (Sandiway, Cuddington, Hartford Primary and Comberbach) to pursue the possibility of forming a Multi Academy Trust. Over the past few months, the Headteachers from each school have met on a regular basis to move forward on this journey. Governors from each school have met as a collective and our Chairs of Governors have met to discuss the journey to date and next steps in the process. We currently are conducting 'due diligence' across the 5 schools in Leadership and Management, Teaching and Learning and Buildings and Finance. As you can imagine, this is a lengthy process; we are now waiting for the finance due diligence to be finalised. Following all of this, all governors across the 5 schools will look at each report to be assured that the Trust can be formed. After governors have seen and discussed all reports, there will then be a staff and parent consultation. You will hear more about this in due course.

### Site Maintenance Officer Vacancy

Mr. Hill, our current site maintenance officer, will be leaving us at the end of this half term. Mr Hill has been successful in securing the role of Health and Safety advisor for Halton Borough Council; a role that he is perfectly suited for and one in which we wish him lots of luck. On behalf

of all of the staff, governors and children, I would like to thank him for the dedication he has shown to the role over the last 18 months and wish him all the very best for the future. Owing to Mr Hill's promotion, we now have a vacancy for Site Maintenance Officer. Should you know someone who may be interested in this vacancy, can you please ask them to get in touch with me at school, or point them in the direction of Cheshire West and Chester job vacancies website, where details of the vacancy can be found.

## Harvest Festival

Donations for Mid Cheshire food bank have been starting to arrive in school. Please could all donations be in school by **Friday 19<sup>th</sup> October**. Many thanks in anticipation of your support. Please find below a selection of different items that would be useful to donate to **Mid-Cheshire Food Bank**:

- Tinned Meat
- Sponge Puddings
- Long Life Milk/fruit juice
- Tinned tomatoes
- Tinned Fish
- Tinned Fruit
- Cordial
- Cup a soup
- Dried snack meals
- Pasta sauce
- Rice
- Custard
- Rice pudding
- Sponge puddings
- Jam
- Biscuits
- Chocolate/treats
- Toilet rolls
- Toiletries

## Parents' Evenings

Just a quick reminder that appointments for parents' evenings will be available to book via the PING service W/C Monday 22<sup>nd</sup> October. Please do not hesitate to contact the school office should you require any support in making an appointment.

As always, we thank you for your continued support. Have a great weekend!

Mrs S E Woodward

**Headteacher**